THIS AIM USER GUIDE PROVIDES INFORMATION FOR ENTERING MILITARY CONNECTED STUDENTS IN AIM.

Military Connected Student Data
AIM User Guide

As per Montana Code Annotated, Section 20-1-230, the OPI will be requiring school districts to identify 'Students of Military Families' annually in AIM, starting in the 2014-15 school year. The purpose of collecting this data is to remove barriers to educational success imposed on children of military families because of frequent moves and deployment of their parents.

To accommodate this identification, there are two fields in AIM that will need populating.

A: Six new student enrollment entry and exit reasons to choose from.

B: Four 'Military Status' types to choose from inside the Enrollment Details area.

A) The six military enrollment entry and exit reasons:

1. Enrollment Start Status 40: Military Connected: Transfer from public school in district or state
2. Enrollment Start Status 60: Military Connected: Transfer from an out of state school
3. Enrollment Start Status 80: Military Connected: Transfer from a school out of the country
4. Enrollment End Status 145: Military Connected: Transfer to public school in another district in MT
5. Enrollment End Status 155: Military Connected: Transfer to a school out of the country
6. Enrollment End Status 185: Military Connected: Transfer to a school out of state

NOTES:
- These enrollment reasons should only be used to record the enrollment status when a student initially enrolls at a school or withdraws from a school.
- It does NOT need to be changed or updated if the family military status changes during the year.
- These enrollment reasons do NOT need to be used during the 'end of year' enrollment roll over process (to record previous year exit or new year returning).
- If one of these enrollment reasons is selected, there should also be a Military program identifier marked in the 'programs' area (see part B below).

B) The four Military Status types inside the Enrollment Details area:

1. The United States Military (Army, Navy, Air Force, Marines, or Coast Guard)
2. Active Duty National Guard
3. Active Duty Reserve Force of the US Military
4. Transitioning out of Active Duty to National Guard or Reserve

NOTES:
- This program does not automatically follow the student from school to school or from year to year. It should be reset at the beginning of each new enrollment at any school and the beginning of every new school year.
- It does NOT need to be changed or updated if the family military status changes during the year.
- For those districts who upload their data into the OPI AIM system the 'Program Participation' data upload template will be changed to include this data item.
- If the student is newly enrolled in the school, and one of these military status program types is selected, there should also be a military enrollment entry reason marked (see part A above).

C) Suggestion for additions to student registration forms and student annual update form (if available):

Student Military Connected Student Information:
'Military Connected' student means a student enrolled in a school district who is a dependent of an active duty member of:
Please select one:
____ The United States Military (Army, Navy, Air Force, Marines, or Coast Guard)
____ Active Duty National Guard
____ Active Duty Reserve Force of the US Military
____ Transitioning out of Active Duty to National Guard or Reserve

For more information, contact the AIM Help Desk at 1- 877-424-6681 or
Submit an AIM Help Desk Ticket